



Project Management Institute Singapore Chapter
20 Bendeemer Road, # 04-02 CyberHub, Singapore 339914

Section 2:

Short bio-data of the Nominee (max 500 words):

I'm a manager with PMP accreditation and a BSc (Real Estate Management) qualification with an engineering background in Civil Engineering.

I have about 20+ years of practices in PM in the Built Environment industry. My employer is a local reputed Real Estate Developer specialising in developing Residential Condominium projects. The job requires me to supervise built development through the conceptualisation of design, procurement of built trades, oversee contractors' construction and the delivery of the end-products to purchasers. Each main project is carried out in phases and each in turn is broken down into sub-projects to better manage. All these are interlinked for effective and efficient execution and delivery to meet company's goals. Each project has duration of about 2 – 3 years and an annual turn-over of about S20 - \$30 million.

Previously, I had volunteered with various social groups, namely, MCST Councils and the Heriot Watt University Alumina Club (Singapore Branch). I had served as a Chairman in the former groups and a Treasurer with the latter for a term. All my terms were completed successfully.

Currently, I'm a "Crisis Intervention Befriender" with the SCDF/MHA.

Short description of how nominee intend to contribute to the chapter (max 500 words):

I'm a Committee member (Chair of the REP Support Group) with the SPMI for the term 2012-2013. I wish to undertake a new challenge to serve a term as an Officer of the Executive Committee in the capacity as a Treasurer for 2013 – 2014.

My past experiences as Officers of the MCST Councils and Alumina Club put me in a good stead to take this task head-on. The Board may like to take a leaf from me on the dealing of volunteerism matters outside the domain of PM.

However, my primary task would be to help propagate PM to other industries like Built Environment (BE) and other non-IT related industries. Since I'm from the BE industry – I would like to seek colleague, business associates, and consultants to consider joining PMI/SPMI to improve their PM skill and standing.

As the Treasurer, my aim is to ensure the following:-

1. To work closely with the Trustees, Auditors & Executive Committee to oversee the Treasury to ensure proper accounting of the Society funds
2. To make available readily financial information of the Society to all approved requests from members and authorised agencies when duly instructed.
3. To ensure timely collection of dues and disbursements of invoices to comply with adopted procedures
4. When called upon, to help the Trustees to manage the Society Reserve
5. To regularly review on-going financial undertakings and if the situation deems necessary to make improvement to its processes and procedures
6. To ensure proper budget management is practiced in the various sub-committees
7. To achieve a balance budget for the term 2013 - 2014